

# AT Business Group, Inc.

## BUSINESS INFORMATION SHEETS

The following information will be used in the sale and marketing of your business. The information must be true and accurate. The Broker will consider this information to be **confidential** and will not release any portion of the information gathered without the written permission of the Seller. Prospective Buyers will also maintain the same level of confidentiality. They will be required to sign a **Non-Disclosure** before obtaining any information.

- 1.) Business Name \_\_\_\_\_
- 2.) Business Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_
- 3.) Number of Locations \_\_\_\_\_
- 4.) Building: Owned \_\_\_\_\_ Leased \_\_\_\_\_
- 5.) If Real Estate is owned will it be part of the sale Y \_\_\_\_\_ / N \_\_\_\_\_
- 6.) Year Business Established \_\_\_\_\_
- 7.) Length of Time by Current Owner \_\_\_\_\_
- 8.) Reason For Selling: \_\_\_\_\_
- 9.) Type: C- Corp \_\_\_ / S-Corp \_\_\_ / DBA \_\_\_ / Partnership \_\_\_ / LLC \_\_\_ / Sole Prop \_\_\_
- 10.) Franchise: Y \_\_\_\_\_ / N \_\_\_\_\_

## CONTACT INFORMATION

- 1.) Owner's Name: \_\_\_\_\_
- 2.) Home Address: \_\_\_\_\_
- 3.) Home Phone: \_\_\_\_\_ Call: Y \_\_\_\_\_ / N \_\_\_\_\_  
Work Phone: \_\_\_\_\_ Call: Y \_\_\_\_\_ / N \_\_\_\_\_  
Business Phone: \_\_\_\_\_ Call: Y \_\_\_\_\_ / N \_\_\_\_\_
- 4.) Owner's E-Mail Address (if available):  
\_\_\_\_\_

## PROPERTY INFORMATION

Location: Plaza \_\_\_ / Mall \_\_\_ / Residential \_\_\_ / Other \_\_\_\_\_

### When Property is Leased:

Lease Expiration Date: \_\_\_\_\_

Option: Y \_\_\_ / N \_\_\_ (if yes, for how long) \_\_\_\_\_

Monthly Payment: \$ \_\_\_\_\_ CAM \$ \_\_\_\_\_ Other \$ \_\_\_\_\_

Is Lease assignable? Y \_\_\_ / N \_\_\_ Landlord's Permission Required Y \_\_\_ / N \_\_\_

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### When Property is involved in Sale:

Assessed Value: \$ \_\_\_\_\_ R/E Taxes: \$ \_\_\_\_\_ per year

Appraised Value: \$ \_\_\_\_\_ Date of Last Appraisal: \_\_\_\_\_

Mortgage on Property: Y \_\_\_ / N \_\_\_ Assumable: Y \_\_\_ / N \_\_\_

Holder: \_\_\_\_\_

Balance of Mortgage: \$ \_\_\_\_\_ Remaining Term : \_\_\_\_\_ years

Rate of Interest: \_\_\_\_\_ % Monthly Payment: \$ \_\_\_\_\_

Land Acreage: \_\_\_\_\_ acres Plot Plan Available: Y \_\_\_ / N \_\_\_

Building Size: \_\_\_\_\_ sq. ft.(approx) Zoning: \_\_\_\_\_

Type of Construction \_\_\_\_\_

Type of Heating System: \_\_\_\_\_

Type of Electrical System: 110 \_\_\_ volts / 220 \_\_\_ volts / \_\_\_ phase

A/C System: Y \_\_\_ / N \_\_\_

Type of Rental Unit(s): \_\_\_\_\_

Monthly Rent(s): \$ \_\_\_\_\_

Length of Lease(s): \_\_\_\_\_

Other Information:

**MISCELLANEOUS INFORMATION**

**Is Seller willing and able to provide the following information?**

Federal income tax returns for previous three years: Y\_\_\_ / N\_\_\_

Three year's profit and loss statements: Y\_\_\_ / N\_\_\_

Current copy of lease if applicable: Y\_\_\_ / N\_\_\_

Current list of Furniture, Fixtures and Equipment: Y\_\_\_ / N\_\_\_

Balance sheet on your business if available: Y\_\_\_ / N\_\_\_

Names and contact numbers **when** needed of:

Lawyer: \_\_\_\_\_ Phone: \_\_\_\_\_

Accountant: \_\_\_\_\_ Phone: \_\_\_\_\_

Landlord: \_\_\_\_\_ Phone: \_\_\_\_\_

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**Upon the sale of the business will the seller:**

Sign a non-compete clause: Y\_\_\_ / N\_\_\_ If yes, for \_\_\_\_\_ Years and \_\_\_\_\_ Miles

Train new owners: Y\_\_\_ / N\_\_\_ If yes, for how long ? \_\_\_\_\_

Assist in Financing: Y\_\_\_ / N\_\_\_ If yes, offer suggested terms below:

Amount of Note \$ \_\_\_\_\_ @ \_\_\_\_\_ % Interest per annum for \_\_\_\_\_ Years

If I list my Business with AT Business Group, Inc., I agree to supply Broker with all the required information.

Seller \_\_\_\_\_

Seller \_\_\_\_\_

Date \_\_\_\_\_

Broker \_\_\_\_\_

Date \_\_\_\_\_